

TERMS OF REFERENCE FOR AWARD

- Name: Canadian Centre for Ethics and Corporate Policy Graduate Award
- Eligibility: Any student registered in a Masters or Doctoral Program at a Canadian post-secondary academic institution who has not already been a recipient of this Award.
- Year: September 2011-August 2012
- Amount: \$5000 to be distributed in two parts as follows: (i) \$2500 upon grant of the Award; and (ii) \$2500 upon receipt of the report by the Centre.
- Application Date: Submissions must be received by Friday, October 21, 2011 at the Centre's offices at:
The Canadian Centre for Ethics and Corporate Policy
One Yonge Street, Suite 1801, Toronto, Ontario M5E 1W7
- Criteria: The Award is to provide financial support for a project presented as part of an academic program that relates to applied business ethics. The term 'business ethics' includes any ethics related issue in both the for-profit and not-for-profit context, and is an issue that is, first, controversial (i.e., there are significant groups for and against) and, secondly, a distinctly moral issue as opposed to one of social policy. Priority will be given to work related to matters of Canadian interest. The award recipient will be selected by a committee of the Canadian Centre for Ethics and Corporate Policy.
- Conditions: The submission must follow the application criteria attached. The successful candidate agrees to provide the Centre with a report at the completion of the project that may be included on the public web site of the Centre. This report should be available within 18 months of receipt of the award. The candidate also agrees to acknowledge the financial support of the Centre in any publications and presentations of the project.

PROCESS FOR SELECTION OF AWARD RECIPIENT

Background

The purpose of the award is to provide funding for research conducted by a student registered in a Canadian Masters or Doctoral program. The money will be awarded based on the quality and viability of the proposed project. The project must relate to applied business ethics and priority will be given to work related to matters of Canadian interest.

The award will be made at the discretion of the Centre.

Selection Committee

Selection will be conducted by, at a minimum, three individuals named by the EthicsCentre Board, at least one of whom will be an academic or a retired academic.

Time line

The closing date for applications will be Friday, October 21, 2011.
The candidate must provide the final report to the Centre within 18 months of receipt of the award.

Report at Completion of Project

The final report will be a stand alone document describing the project and its findings of approximately 5000 words in length. The writing style must be appropriate for a lay reader and may include recommendations or other insights of relevance to a business or professional audience. The final report may be in either English or French.

APPLICATION

Four (4) paper copies of the application must be received at the Centre's Office by the application deadline. One copy should be printed on single sided paper and not stapled. The other three may be double sided and stapled. The application must provide the following information:

1. Title of project
2. Executive summary of project – maximum 250 words.
3. Full summary of project (maximum 1000 words). Note, it is not necessary to include the full academic proposal. However the summary must fully describe the project, place the project in the context of the current discipline including describing other related work and literature, and fully describe the proposed methodology.
4. A complete time line of work.
5. A current curriculum vitae including a current academic transcript.
6. A statement by the applicant that she or he:
 - a. is currently registered in either a Masters or Doctoral program at a Canadian tertiary institution.
 - b. will seek all appropriate Human Subjects Ethics approval should the project require it.
 - c. agrees to provide the Centre with a report at the completion of the project that may be included on the public web site of the Centre. This report should be available within 18 months of receipt of the award.
 - d. will acknowledge the financial support of the Centre in any publications and presentations of the project.
7. A statement from an officer of the applicant's academic institution verifying that the Applicant is enrolled in a Masters or Doctoral Program and the funds are being requested to support approved academic work;
8. A statement from the applicant's supervisor that he/she assumes responsibility for all aspects of academic supervision including ensuring appropriate Human Subjects Ethics clearance should the project require it and the submission of the report to the Centre by the applicant.
9. The application may be in either English or French.